



CALUMET COUNTY HIGHWAY DEPARTMENT

241 E. Chestnut
CHILTON, WI 53014-1198

CHILTON: (920) 849-1434
APPLETON/SHERWOOD: (920) 989-2700 EXT. 434

FAX: (920) 849-1405
WEBSITE: www.co.calumet.wi.us

PERMIT APPLICATION FOR ACCESS TO A COUNTY TRUNK HIGHWAY

Date _____
Applicant _____
(Print Name)
Address _____
City _____ Zip Code _____
Telephone _____

Owner (if other than applicant) _____
Address _____
City _____ Zip Code _____
Telephone _____

LOCATION OF WORK

County Highway _____ Town of _____
Section No. _____ Township No. _____ Range No. _____
Located _____ miles North South East West of the Junction with _____
On the North South East West side of the road **NOTE: APPLICANT TO FLAG ACTUAL SITE**

TYPE OF PERMIT REQUESTED

Please check appropriate description(s):
Approximate Completion Date _____ Residence Driveway (maximum 24 feet)
 New Driveway Installation Commercial Driveway (maximum 35 feet)
 Public Road Field Entrance (maximum width 35 feet)
 Other (describe below) _____
 Change in Use of Existing Driveway (describe) _____
Provide Specific Explanation _____

Are there known plans to re-subdivide or create additional lots? Yes No

Applicant or Owner of Property Signature _____

APPROVAL (office use only)

Surface size shall be _____ feet wide Culvert required Yes No Culvert Size _____

Return this form to:
Calumet County Highway Department
241 Chestnut
Chilton, WI 53014-1198

Permit Fee _____
Check Number _____
Date Paid _____

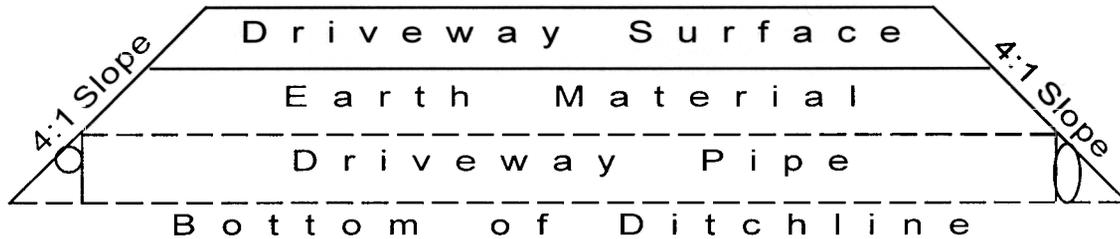
Requirements or Comments _____

Approved or Denied By _____ Date _____ Expiration Date _____

Final Inspection Approved By _____ Date _____

**THE FOLLOWING CONDITIONS MUST BE MET
CONCERNING NEW OR EXISTING DRIVEWAY INSTALLATIONS OR CHANGES:**

- 1 Driveway side slopes shall be of earth material, covered with black ground and seeded.
2. No rigid materials such as concrete or bituminous side slopes shall be constructed.
3. Side slope grade shall be no less than 4 to 1 as per diagram below:



4. The culvert shall be a minimum of 10 feet from property line and at right angles to the roadway and located at the bottom of the existing ditchline.
5. The driving surface shall meet specified width requirements.
6. The driveway pipe if required, shall be 18" minimum diameter.
7. Apron endwalls shall be used.
8. All work shall be completed and have final approval from the Highway Department within 90 days from issuance of this permit. At the end of the 90 day period, a new permit shall be obtained.
9. A flag will be provided by the Highway Commission to be used to identify each side of the proposed installation at the edge of the shoulder. A diagram may be attached to this application.
10. All the culverts, endwall, installation and permit fees are at owners expense.
11. No driveways shall be installed with an approach grade greater than 10:1 slope.

BLACKTOPPING OF DRIVEWAYS

Driveways must be tapered in such way that the water is diverted to the sides and not drained onto the County Trunk Highway System. Approaches shall be kept low enough to avoid winter snow removal problems. The low points should be over the culvert or in line with center of the ditch.

CONDITIONS AGREEMENT

In the performance of this work, I will comply with the terms and conditions of any permit that may be issued by the State.

Calumet County reserves the right to inspect and correct any deficiencies that have not been addressed after the 60 day inspection and shall charge all associated costs to the applicant.

I understand that this application is to be filled out and returned with the permit fee to the address on the other side of this form. The Calumet County Highway Department will review the application using the guidelines detailed in the Calumet County Highway System Controlled Access Ordinance. Driveway permits are issued under the authority of Section 86-07(2), Wisconsin State Statutes which reads as follows:

"No person shall make any excavation of fill or install any culvert . . . in any highway . . . without a permit therefore from the highway authority maintaining the highway . . ."

An approved permit is an application with a signature of an authorized Calumet County Highway Employee. The installer shall provide traffic control to ensure roadway safety in accordance to Part VI of the Manual on Uniform Traffic Control Devices (MUTCD) and the Wisconsin (MUTCD) supplement.

Applications are reviewed for conflicts with future projects, access control, scenic easements, certified survey map restrictions, subdivision plat restrictions, highway easements or recorded covenants including any and all issues shall be resolved before the permit is issued.

This permit, if issued, *does not authorize any* improvements to the premises other than the project(s) described herein.