

CALUMET COUNTY
PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE
September 8, 2022
THESE MINUTES ARE APPROVED

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Chair Hofberger called the meeting to order at 8:30 a.m.

2. Roll Call

Committee Members present: Kesler, Kleckner, Geiser, Hofberger, Ott, Budde, Deiter
Staff Members present for all or part of the meeting: Meuer, Piper, Halada, Gruenberg,

3. Pledge of Allegiance

The pledge of allegiance was recited by all.

4. Approval of Agenda

Motion by Deiter and seconded by Geiser to approve the agenda. Motion carried unanimously.

5. Approval of Minutes from August 11, 2022, Committee Meeting

Motion by Deiter and seconded by Geiser to approve the minutes from the August 11, 2022, Committee Meeting. Motion carried unanimously.

6. Public Participation

None

7. Report of Committee Members

a. Reports of Official Meetings Held Since Last Committee Meeting

None

b. Upcoming Events Reported by Committee Members

None

8. Communications

None

9. Items for Action or Discussion

a. Review of the proposed 2023 department budget

Meuer went over budget items with the board. He explained the new format that works with Office 365, the program works in real time so county administration can see changes right away if changes are made. Meuer highlighted some of the main changes in the budget in both revenue and expenditures. In the general fund the major change was that the Wisconsin Fund will no longer be offered. Meuer stated with revenues there was a decrease in sanitary and zoning permits this year but also stated there was a decrease throughout the state. The planning review fees are projected to be down 30%.

Kleckner arrived at 8:34 a.m.

Regarding the Clean Sweep Program, the numbers stayed about the same because of the decreased advertisement in the newspaper. More advertising will take place on social media, local newsletters, and websites. In the planning department they are planning for a 2% salary increase but administration is still looking at numbers from the comp study that was recently done, everything else is consistent with other years. The ZBA budget is relatively the same, some additional funding needed for meeting expenses. The numbers for land and records are fairly consistent, there were some increases due to salary with a new position being created. The state grants for land records show a 6% decrease. Meuer is projecting an increase in the sale of maps as Andy Hess is working on a new map and plat book. Mileage is down 31% percent for that department. Meal expenses are up partially due to the increase in the line item for meals while office supplies and expenses are down. Telecommunications are up a bit.

b. Educational presentation on shoreland zoning-

Meuer gave a Shoreland Zoning educational presentation. The PowerPoint went over the history, WI Shoreland Standards of NR 115, Water Quality, Erosion Control, and Habitat Quality of shoreland zoning.

10. Report of Department

a. Code Administration Update Since Late Committee Meeting

Meuer introduced Matthew Halada, Matthew is the new planner in the department. Meuer gave updates on the hazardous waste program, indicated that we would be working with Veolia this next year and he is currently working with them to get dates for events for 2023. Updates on the plats of survey project were given by Meuer. He indicated that everything that was outsourced for scanning is now back in the office. Grueneberg indicated that 4,000 and 5,000 maps were scanned, and he is going into each map and making a web map with a polygon. The public will be able to pull up a parcel and see the plat of survey if there is one associated with the parcel. Gruenberg will present, in a future meeting, how the maps work. Meuer updated the board on the monthly approval of permits for both zoning and sanitary along with POWTs and CSM updates for the month of August.

b. Staff updates

Meuer- gave update on his staff members. Gruenberg gave his update to the board.

11. Upcoming Events/Past Events

a. National ESRI Conference, July 2022 Gruenberg talked about his experience at the conference. He indicated that there were 800 seminars offered throughout the week. Gruenberg stated that he went to mobile data collection seminars. He also said that he attended some ARC online seminars, in which he will use that information to create an ARC online hub for our county to help the public and staff to be able to view data and view the maps online. He also mentioned attending the automating data seminars and drone seminars.

b. WCCA Fall Conference, October 2022

Meuer indicated that the WCCA Fall conference will be held in Lacrosse this year, he does not have all the information yet. He did indicate that the Wednesday of the conference they will have a training day and will utilize the river right next to conference center for the training.

12. Consider Specific Items for Next Meeting Agenda

None

13. Discuss Next Meeting – Proposed – Thursday, October 13, 2022; 8:30 a.m.

The next meeting will be held on Thursday, October 13, 2022, at 8:30 a.m.

14. Adjournment

Chair Hofberger adjourned the meeting at 9:32 a.m.

Respectfully Submitted,

Paula Piper
Recording Secretary