

**CALUMET COUNTY  
PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE  
August 12, 2021  
THESE MINUTES ARE APPROVED**

**1. Meeting Announcement and Posting**

The meeting was properly announced and posted. Chair Hofberger called the meeting to order at 8:30 a.m.

**2. Roll Call**

Committee Members present: Hofberger, Budde, Deiter, Kleckner, Kesler, Geiser

Excused: Ott

Staff Members present for all or part of the meeting: Meuer, Faust, Depies

Others Present: Chris & Kelly Collin, Grace Quinn (WebEx)

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited by all.

**4. Approval of Agenda**

Motion by Deiter and seconded by Kesler to approve the agenda. Motion carried unanimously.

**5. Approval of Minutes from June 10 2021 Committee Meeting**

Motion by Deiter and seconded by Kesler to approve the minutes from the June 10 2021 Planning and Zoning Committee Meeting. Motion carried unanimously.

**6. Public Participation**

None

**7. Convene Meeting and Enter public hearing**

Motion by Deiter and seconded by Budde to convene into Public Hearing at 8:35 a.m.

**a. Petition 1: Chris Collin, agent for Meggers Market Farm LLC; Conditional Use; Sec. 82-21(d) Zoning Ordinance; NE1/4 and SE1/4 of SE1/4, Sec. 1, T17N-R20E, Town of New Holstein. Operation of a Wedding and Event Venue Facility**

Mr. Collin is requesting a conditional use permit according the Zoning Ordinance for the operation of a wedding and event venue facility which is a use not listed. The wedding venue will be rented out to third parties for monitored events. The barn will consist of a dance floor and a seating area around a bar. A bathroom will be installed in existing barn which will be connected to a compliant POWTS System. Discussion followed. Motion by Budde and second by Deiter to grant this petition as requested but with the condition that there will be no direct food sales to the public. Motion carried unanimously.



**b. Petition 2: Chris Collin, agent for Meggers Market Farm LLC; Conditional Use; Sec. 82-51(d) Zoning Ordinance; NE1/4 and SE1/4 of SE1/4, Sec. 1, T17N-R20E, Town of New Holstein. Operation of a Fruit/Vegetable Processing Facility**

Mr. Collin is requesting a conditional use permit according to the Zoning Ordinance for the operation of a fruit and vegetable processing facility. These products will be grown on site and sold at farmers markets. Discussion followed. Motion by Deiter and second by Kleckner to grant this petition as requested. Motion carried unanimously.

**c. Petition 3: Chris Collin, agent for Meggers Market Farm LLC; Conditional Use; Sec. 82-51(d) Zoning Ordinance; NE1/4 and SE1/4 of SE1/4, Sec. 1, T17N-R20E, Town of New Holstein. Operation of a Slaughterhouse for the Processing of Farm Raised Chicken, Beef, and Similar Products**

Mr. Collin is requesting a conditional use permit to authorize the operation of a butchering and meat processing facility on his property that is zoned general agricultural. Depies read staff memo into record. The butchering and meat processing of poultry will take place in the commercial kitchen and then available for sale in the retail portion of the barn. Beef & pork will be purchased offsite. All products will be USDA Certified. Discussion followed. Motion by Budde to grant the conditional use permit as requested with the condition that waste from butchering is disposed of properly. Motion second by Kesler and unanimously approved.

**8. Close Public Hearing and Reconvene Regular Meeting**

Public hearing closed at 9:10 a.m.

**9. Report of Committee Members**

**a. Report of Official Meetings Held Since Last Committee Meeting**

None

**b. Upcoming Events Reported by Committee Members**

None

**10. Communications**

None

**11. Items for Action or Discussion**

**a. Discussion – American Rescue Act Funding Update**

Meuer reviewed the handout which was included in the packet. The planning department was approved for a programming and module acquisition to allow online submittal of sanitary plans and permits. The tourism approvals included tourism photo library, tourism video and video library and tourism advertising video/show. Discussion followed. No action taken.

**b. Discussion – Procedure for Future WebEx Meetings**

Hofberger informed the committee when a board or committee meets and a committee/board member is unable to attend a regularly scheduled meeting, the committee/board member must contact the Chair to attend the meeting via WebEx. Hofberger suggested to the committee members that if they attend via WebEx to voice opinion over the phone. Discussion followed. Not action taken.

**12. Report of Department**

**a. Code Administration Update Since Last Committee Meeting**

**b. Staff Updates**

Meuer highlighted each staff member's projects they are working on.

**13. Upcoming Events/Past Events**

Meuer will be attending an upcoming Planning Director's Meeting and Code Administrator Meeting.

**14. Consider Specific Items for Next Meeting Agenda**

None

**15. Discuss Next Meeting – Proposed – Thursday, September 9, 2021; 8:30 a.m.**

The next meeting will be held on Thursday, September 9, 2021 at 8:30 a.m.

**16. Adjournment**

Chair Hofberger adjourned the meeting at 9:42

**Respectfully Submitted,**

Rose Faust  
Recording Secretary