

APPROVED MINUTES OF THE  
**AGRICULTURAL & EXTENSION EDUCATION COMMITTEE**  
Monday, August 10, 2020

Chairman Gentz called the meeting to order at 10:30 am, via WebEx.

1. The meeting was properly announced.
2. Supervisors present: Merlin Gentz, Joe Mueller, Mike Hofberger, Duaine Stillman, and Marilyn Schuh. Also present: Carlea Liermann, 4-H Program Educator; Amber O'Brien, Agriculture Extension Educator; Chris Viau, Extension Area 10 Director; and Connie Leonhard, Program Assistant.
3. The Pledge of Allegiance was recited.
4. Moved by Supervisor Hofberger and seconded by Supervisor Mueller to approve the agenda for the August 10, 2020, Ag & Extension Education Committee meeting. Motion carried, 5-0.
5. Moved by Supervisor Schuh and seconded by Supervisor Mueller to approve the minutes of the June 8, 2020, Agriculture & Extension Education Committee meeting. Motion carried, 5-0.
6. Public Participation, if approved the committee chair  
none
7. Report of Committee Members
  - a. Reports of official meetings held since the last Agriculture & Extension Education Committee Meeting
    - none
  - b. Upcoming Events
    - none
8. Communications
  - none
9. Items for Action or Discussion
  - a. Amber O'Brien, Agriculture Extension Educator
    - Field Day - Amber presented information on the CCASA (Calumet County Ag Stewardship Alliance) Field Day which will be held at the corner of County E and Twain Road, Chilton, on August 25. The Calumet County Forage Council will also be holding their first Corn Silage Dry Down Day in conjunction with this event at the Ken Rach Farm.  
  
Motion by Supervisor Stillman and seconded by Supervisor Hofberger to approve supervisor attendance and per diem to attend the August 25 CCASA Field Day. Motion carried 5-0.  
  
Supervisor Stillman discussed a Dairy Producers of Wisconsin On-the-Farm Twilight Meeting that is being held at Second Look Holsteins in Eden on August 27. Motion by Supervisor Stillman and seconded by Supervisor Mueller to provide per diem to supervisors wanting to attend the PDPW Field Day. Motion carried 5-0.
  - b. Carlea Liermann, 4-H Program Coordinator
    - Programming in a Box - Carlea explained the Programming in a Box concept and shared photos of some of the projects that youth made from the Cloverbud box. Other boxes that families ordered included The Hate You Give Book, Painters Pallet, Make Your Own Barn Quilt, and Aerospace. This activity was marketed through an email to 4-H members and via the 4-H Facebook page. Forty-one boxes were ordered. The 4-H Festival of Fun Committee, is looking at options of programming in a box rather than the in-person event scheduled for October 10.

10. Report of Department

a. Chris Viau, Area 10 Extension Director

- Administrative/Department Report - Waiting for the final move plans to return to the third floor. Chris will make a site visit to update the state "return to the office" paperwork.
- UW-Madison, Division of Extension Update - Emphasis on Smart Restart to phase in on-campus instruction - Extension has some flexibility moving forward; however, telecommuting is still the primary means of work for Extension Educators.
- Budget Overview - The Calumet County Extension 2021 budget request was submitted to the Finance Director on August 7. Three laptop computers have been requested. We are utilizing funds for 2020 to purchase cell phones for Carlea and Amber to increase their efficiency and effectiveness and be responsive to clients; therefore, only the data plan will be included in the 2021 budget. The contract for UW positions has changed to extend the \$10,000 first educator discount through 2022.

Chris updated the committee on Hannah Phillips, Foodwise Healthy Communities Coordinator, grant project on Healthy Gardens with Ledgeview Nature Center and the Calumet County Master Gardeners. Due to COVID-19, that project has been put on hold for the summer; however, she now will be able to start site prep work in the fall.

11. Set next meeting date: The next meeting of the Agriculture and Extension Education Committee will be held on Monday, September 14, at 10:30 am.

12. Adjourn

Chairman Gentz declared the meeting adjourned at 11:25 am.