

## Calumet County Highway Committee Meeting Minutes July 8, 2020

The meeting was called to order by Highway Committee Chair Kenneth Draheim at 8:30 a.m.

Members present were: Supervisors Kenneth Draheim, James Wyngaard, Matthew Budde, Bill Barribeau (Webex), and Joseph Mueller (Webex).

Others Present were: Highway Commissioner, Brian Glaeser; Highway Road Superintendent, Chad Scheinoha; Calumet County Systems Administrator, John Anderson; and Highway Office Manager, Michelle Maas.

The pledge of allegiance was recited.

Moved by Supervisor Barribeau, seconded by Supervisor Budde to approve the agenda. Motion carried unanimously.

Moved by Supervisor Budde, seconded by Supervisor Wyngaard to approve the minutes from the May 13, 2020 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

None

Communications:

None

Items for Action or Discussion:

- A. Town of Rantoul 2021 Bridge/Culvert Aid Request for culvert located on Irish Road 400' north of Schneider Road:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of Rantoul's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on Irish Road 400' north of Schneider Road is \$18,110.28. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of Rantoul. Committee discussion followed.
  
- B. Town of Stockbridge 2021 Bridge/Culvert Aid Request for the culvert located on Long Road 800' south of CTH E:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of Stockbridge's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on Long Road 800' south of CTH E is \$8,418.80. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of Stockbridge. Committee discussion followed.

- C. Town of Brothertown 2021 Bridge/Culvert Aid Request for two culverts located on St. Charles Road roughly 2,116' east of CTH H:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of Brothertown's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the two pipe replacements on St. Charles Road roughly 2,116' east of CTH H is \$32,216.41. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of Brothertown. Committee discussion followed.
- D. Town of Brothertown 2021 Bridge/Culvert Aid Request for a culvert located on St. Charles Road 560' east of CTH H:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of Brothertown's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on St. Charles Road roughly 560' east of CTH H is \$14,220.76. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of Brothertown. Committee discussion followed.
- E. Town of New Holstein 2021 Bridge/Culvert Aid Request for a culvert located on Foundry Road .4 miles west of Plymouth Trail:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of New Holstein's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on Foundry Road roughly .4 miles west of Plymouth Trail is \$12,560.49. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of New Holstein. Committee discussion followed.
- F. Town of New Holstein 2021 Bridge/Culvert Aid Request for a culvert located on Irish Road .2 miles north of CTH H:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of New Holstein's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on Irish Road roughly .2 miles north of CTH H is \$9,682.74. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of New Holstein. Committee discussion followed.
- G. Town of New Holstein 2021 Bridge/Culvert Aid Request for a culvert located on Thede Road at the intersection of Irish Road:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of New Holstein's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on Thede Road at the intersection of Irish Road is \$18,323.49. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of New Holstein. Committee discussion followed.
- H. Town of New Holstein 2021 Bridge/Culvert Aid Request for a culvert located on Foundry Road .2 miles east of CTH A:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of New Holstein's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe

replacement on Foundry Road roughly .2 miles east of CTH A is \$15,344.10. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of New Holstein. Committee discussion followed.

- I. Town of New Holstein 2021 Bridge/Culvert Aid Request for a culvert located on City View Road .2 miles east of Seven Corners Road:** The Committee reviewed/discussed, per Wisconsin §82.08(4), the Town of New Holstein's Bridge/Culvert Aid Petition. The estimated cost provided on the petition for the pipe replacement on City View Road roughly .2 miles east of Seven Corners Road is \$18,757.79. It is noted that State Statute indicates that supervision of the design, construction and cost shall be jointly agreed upon by the County Highway Committee, and the Town of New Holstein. Committee discussion followed.

**Moved** by Supervisor Budde to approve all Bridge/Culvert Aid Requests as presented, seconded by Supervisor Wyngaard. Motion carried unanimously.

Report of Highway Department:

**A. Highway Commissioner Report:**

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

**B. CTH N and Multi-modal Local Supplement Funding Project Update:**

- Commissioner Glaeser gave an update on the CTH N project that the County will be receiving MLS funding for.

**C. CTH F Update:**

- Commissioner Glaeser informed the committee that Vinton Construction has begun paving the eastbound lane. Crews will be working on the driveway approaches on the east side of the street next. On or about July 20<sup>th</sup>, they should be paving the westbound lane.

**D. WCHA Update:**

- Commissioner Glaeser informed the Committee that he is no longer planning to attend the Summer Conference. Other Committee members planning to attend have also decided to decline attendance as well due to the pandemic.

**E. COVID 19:**

- Commissioner Glaeser informed the Committee of the departments changes made to promote social distancing, and protective gear and/or supplies available to staff to protect them from the virus.

F. County Line Road Bridge Town of Brillion RFP:

- Commissioner Glaeser informed the Committee that the RFP has been sent out to ten Engineering Firms and proposals are due back by July 20, 2020. At which time a selection Committee comprised of Town and County members will review the proposals.

G. Road Ratings(WISLR) as they relate to the 2021 Budget:

- Commissioner Glaeser explained what road ratings are and how they are used in the budgeting process. A map was provided and put on file of the current County Trunk Highway ratings, as rated in 2019.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, August 12, 2020 at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment:

Meeting was adjourned by Committee Chair Draheim at 9:30 a.m.



Recording Secretary

Michelle Maas, Highway Department Office Manager