

**CALUMET COUNTY
LAND AND WATER CONSERVATION COMMITTEE
May 6, 2020
THESE MINUTES HAVE BEEN APPROVED**

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Conservationist Reali called the meeting to order at 1:00 p.m.

2. Roll Call

Committee Members Present: Hofberger, Hartl, Gentz, Handschke and Kesler
Staff Members Present for All or Part of the Meeting: Reali

3. Nominations and Election of Chair and Vice Chair

The Committee was given the choice of doing a voice vote for the elections or using the polling function in WebEx. Motion by Hartl and seconded by Gentz to use a voice vote. Motion carried unanimously.

Reali asked for nomination for the position of Chair. Gentz nominated Hofberger for the position of chair. There were no other nominations. Motion by Gentz and seconded by Hartl to cast a unanimous ballot for Hofberger. Motion carried unanimously.

Hofberger asked for nominations for Vice Chair. Gentz nominated Hartl for the position of Vice Chair. There were no other nominations. Motion by Gentz and seconded by Kesler to cast a unanimous ballot for Hartl. Motion carried unanimously.

4. Approval of Agenda

Motion by Hartl and second by Kesler to approve the agenda. Motion carried unanimously.

5. Approval of Minutes from February 6, 2020 Committee Meeting

Motion by Hartl and second by Gentz to approve the minutes from the February 6, 2020 Committee Meeting. Motion carried unanimously.

6. Committee Members Reports of Official Meetings Attended in the Last Month

New Committee members Handschke and Kesler introduced themselves to the rest of the Committee.

7. Items for Action or Discussion

• **Update on Department Operations During Safer at Home Order**

Reali gave an overview of department functions during the Governor's Safer at Home order. Staff has been primarily working remotely and all staff have the capabilities at home to do so. Voicemails are e-mailed directly to staff e-mail so all calls are taken care of in a timely manner. Staff are allowed to visit the office as needed but efforts are being made to avoid a large congregation of employees at the office



at one time. Some programs such as AutoCAD and GIS are not able to be utilized at home so staff does need to periodically visit the office to use those programs.

8. Report of Department

- **Staff Reports**

Reali gave an overview of each staff member's responsibilities and activities that they have been undertaking during the Safer at Home order.

9. Upcoming Events/Past Events

- **LWLWCA Spring Meeting; May 15th**

At the time of this meeting no information has been shared on the May 15 meeting. Information should be available soon.

10. Next Meeting Date

- **Wednesday, June 3, 2020; 1 p.m.**

11. Adjourn

Hofberger adjourned the meeting. Meeting adjourned at 2:08 p.m.

Respectfully submitted

Anthony Reali, Recording Secretary