

**MINUTES OF THE
PUBLIC GROUNDS AND PROPERTY COMMITTEE**

Friday, January 19, 2018

8:30 a.m.

Members Present: Chair Jim Stecker; Supervisors Gary Deiter, Hope Karth, Dave LaShay, and Patrick Laughrin.

Also Present: Alice Connors, County Board Chair; County Board Supervisor Mary Schwalenberg; Todd Romenesko, County Administrator; Dan DeBonis, Finance Director; Kimberly Tenerelli, Corporation Counsel; Sheriff Mark Ott; Adam Hernke, Facilities Director; Adam Backus, Parks Director; Brian Glaeser, Highway Commissioner; and Tammy Pethan, Chilton Chamber of Commerce.

Chair Stecker called the meeting to order at 8:30 a.m.

The meeting was properly announced, roll call was taken and the Pledge of Allegiance was recited.

APPROVAL OF THE AGENDA

Moved by Supervisor LaShay and seconded by Supervisor Deiter to approve the agenda. Motion carried unanimously.

APPROVAL OF THE MINUTES

Moved by Supervisor Deiter and seconded by Supervisor LaShay to approve the minutes of the April 4, 2017 meeting. Motion carried unanimously.

PUBLIC PARTICIPATION

There was no public participation.

REPORT OF COMMITTEE MEMBERS

There were no reports.

COMMUNICATIONS

There were no communications.

**REQUEST FROM CHILTON CHAMBER OF COMMERCE TO HOLD 2018 CRAFTY
APPLE FEST AT THE HIGHWAY SHOP IN CHILTON**

Tammy Pethan came before the committee with the request to hold the Crafty Apple Fest on the Calumet County Highway Department grounds and allow the sale of alcohol (beer) at the event on Sat., September 8, 2018. Discussion followed.

Moved by Supervisor LaShay and seconded by Supervisor Deiter to approve the request and forward a resolution regarding the same to the Feb. 20, 2018 County Board Meeting for approval. Motion carried unanimously.

DISCUSS PROPERTY LOCATED TO THE WEST OF THE COURTHOUSE

Administrator Romenesko updated the committee members on the potential of purchasing property to the west of the courthouse. Committee requested additional information on selling price and to report at the next committee meeting.

LEDGE VIEW'S CONCEPTUAL BUILDING ADDITION

Parks Director Backus displayed and discussed conceptual design for Ledge View Nature Center. Adam will discuss at the upcoming Administrative Services Committee in order to obtain approval to begin a fundraising campaign for the Ledge View project. It is anticipated it could take several years to raise the funds necessary to proceed with the building project.

Moved by Supervisor Karth and seconded by Supervisor LaShay to support the conceptual design as approved by the Parks Commission. Discussion followed. Motion carried unanimously.

DISCUSS POSSIBLE JAIL PROJECT

Administrator Romenesko updated the committee on the jail project. Several Sheriff's Department staff members, along with County Board Chair, Chair of Protection of Persons and Property Committee, and Chair of Public Grounds and Property Committee will tour Green Lake County Jail and Oconto County Jail the last week in January. Administrator Romenesko reported obtaining contracts with Samuels Group and with Potter Lawson to proceed with programming and schematic design of the jail and administrative offices for the Sheriff's Department. It is anticipated it will take 12 weeks to complete and arrive at a guaranteed maximum price.

FARM SERVICES AGENCY (FSA) LEASE

Corporation Counsel Tenerelli reported on the current lease negotiations occurring with FSA.

Moved by Supervisor Deiter and seconded by Supervisor LaShay to instruct County Administrator and Corporation Counsel to negotiate a two-year lease without any modifications to the space. Discussion followed. Motion carried unanimously.

REPORT OF WATER DAMAGE AT HIGHWAY SHOP IN CHILTON

Commissioner Glaeser updated the committee on the water damage at the highway building. The areas affected are in the administrative office areas of the building, excluding the conference room. Administrator Romenesko reported the property damage and contents will be covered by Miron.

REPORT OF FACILITIES DIRECTOR

Facilities Director Hernke informed the committee on the hiring update for the maintenance worker. Hernke also updated the committee on the purchase and installation of hand dryers in the courthouse.

SET NEXT MEETING DATE

The next regular meeting of the Public Grounds & Property Committee will be scheduled some time in February.

ADJOURNMENT

At 10:23 a.m., **moved** by Supervisor LaShay and seconded by Supervisor Deiter to adjourn.
Motion carried unanimously.

TMR
Recording Secretary