

**CALUMET COUNTY
PLANNING, ZONING & FARMLAND PRESERVATION COMMITTEE
JANUARY 14, 2021
THESE MINUTES ARE APPROVED**

1. Meeting Announcement and Posting

The meeting was properly announced and posted. Chair Hofberger called the meeting to order at 8:36 a.m.

2. Roll Call

Committee Members present: Hofberger, Budde Deiter, Kleckner, Ott, Kesler, Geiser
Staff Members present for all or part of the meeting: Payette, Faust, Meuer, and Geibel
Others Present: Alice Connors, Deanna Petrillo

3. Pledge of Allegiance

The Pledge of Allegiance was recited by all.

4. Approval of Agenda

Motion by Budde and seconded by Kleckner to approve the agenda. Motion carried unanimously.

5. Approval of Minutes from December 10, 2020 Committee Meeting

Motion by Budde and seconded by Deiter to approve the minutes from the December 10, 2020 Planning and Zoning Committee Meeting. Motion carried unanimously.

6. Communications

a. Corporation Counsel Memo – Site Plan Review Question

Payette reviewed the memo with the committee. The memo reviewed the process required when the Ad hoc Site Plan Review Committee can't agree on the site plan and it is referred to the Planning, Zoning and Farmland Preservation Committee. Discussion followed.

7. Items for Action or Discussion

a. Discuss Virtual Webex Meeting Process and Any Issue

Hofberger reported that these virtual meetings could be going on for a while. He wants to make sure all committee members are able to participate and to be assertive if wanting to speak. There was some questions about the different icons and how they are used. No action taken.

b. Review General Process for Site Plan Review Uses Identified in Chapter 82 – General Zoning

Payette reviewed the Site Plan Review definition, the three types of uses provided in the general zoning ordinance, and the Planning and Zoning Committee's role is in reviewing the Site Plan application. An explanation was also given on the general process the staff needs to follow once the application is received. Discussion followed. No action taken.

c. Review Application and Input Received by Ad Hoc Site Plan Review Committee regarding Site Plan Review for Deanna Petrillo of Ball and Bone Kennels

Payette briefed the committee as to why this item was referred back to the committee. As outlined in a

memo provided by Corporation Counsel, the Planning and Zoning Committee could not deny the application. Discussion followed. Motion by Budde and seconded by Kleckner to approve the site plan review application without the reduction in setbacks as requested. Roll call vote taken. Motion failed 2-5 with Budde and Ott in favor. Further discussion ensued. Kleckner made a motion to approve application as presented with a reduction in setback and with the condition of future screening to the south for neighbors if a new home is constructed. Motion seconded by Kesler. Roll call vote taken. Motion passed 4-3 with Kleckner, Hofberger, Kesler and Geiser in favor.

d. Review Application and Input Received by Ad Hoc Site Plan Review Committee regarding Site Plan Review for Mary Dugan of Duglands German Shepherds

Payette briefed the committee as to why this item was referred back to the committee. As outlined in a memo provided by Corporation Counsel, the Planning and Zoning Committee could not deny the application. Discussion followed. Motion by Deiter to deny the application. Payette reminded the committee that according to Corporation Counsel the committee could not deny the application but could approve the application with no reduction in setbacks as requested. There was discussion on the motion. Kleckner then made a motion to approve the application with the condition that the applicant meet all required setbacks. Motion seconded by Deiter. Motion carried unanimously.

e. Discuss Changes to Chapter 82 – General Zoning

Changes to the general zoning ordinance will include sample language for the site plan review process. Payette updated the committee on a letter he sent to the four townships under County Zoning regarding the use of shipping containers as accessory buildings. Three of the four townships requested to keep the ordinance the way it is currently written; allowing shipping containers on a temporary basis. One town was in favor of allowing them as permanent accessory structures with certain conditions. Discussion followed. All general zoning changes will be reviewed at the February committee meeting.

f. Discuss Siting Solar Facilities in Wisconsin

Payette reviewed a handout regarding the placement of Large Solar Facilities and the County's lack of zoning control over the matter. Listed in the handout were counties that have current solar facilities or being installed. It appears that some residents have been approached to lease their land for a solar facility. Land use concerns and regulations were also discussed.

8. Report of Committee Members

a. Reports of Official Meetings Held Since Last Committee Meeting

None

b. Upcoming Events Reported by Committee Members

None

9. Report of Department

a. Update Since Last Committee Meeting

Payette reviewed the Department Report with the committee.

b. Staff Updates

Payette reviewed staff updates with the committee.

10. Upcoming Events/Past Events

None

11. Consider Specific Items for Next Meeting Agenda

How to improve WEBEX Meetings

12. Discuss Next Meeting – Thursday, February 11, 2021; 8:30 a.m.

The next meeting will be held Thursday, February 11, 2021 at 8:30 a.m.

13. Adjournment

Chair Hofberger adjourned the meeting at 10:32 a.m.

Respectfully Submitted,

Rose Faust
Recording Secretary