

## Calumet County Highway Committee Meeting Minutes January 13, 2021

The meeting was called to order by Highway Committee Chair Kenneth Draheim at 8:35 a.m.

Members present via WebEx were: Supervisors Kenneth Draheim, Bill Barribeau, Matthew Budde, James Wyngaard, and Joseph Mueller.

Others Present were: Highway Commissioner, Brian Glaeser; and Highway Office Manager, Michelle Maas.

The pledge of allegiance was recited.

Moved by Supervisor Barribeau, seconded by Supervisor Budde to approve the agenda. Motion carried unanimously.

Moved by Supervisor Budde, seconded by Supervisor Wyngaard to approve the minutes from the December 9, 2020 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

None

Report of Committee Members:

None

Communications:

None

Items for Action or Discussion:

- A. Review and Discuss County Highway Permit Fees for 2021:** Commissioner Glaeser explained to the Committee that it has been a few years since our Permit Fee Schedule has been reviewed. With increased time and effort spent on reviewing these requests it was felt that our Fee Schedule should be adjusted accordingly. Committee discussion followed. **Moved** by Supervisor Barribeau, seconded by Supervisor Wyngaard to adjust the permit fee schedule for 2021 as outlined by staff. Motion carried unanimously.

Supervisor Mueller joined the meeting at 8:42.

- B. Review Bids and Award for the Purchase of the 2021 Hot Mix Asphalt:** Commissioner Glaeser explained that the department received 3 bids for the Purchase of our 2021 Hot Mix Asphalt. The 3 Companies that bid are Kartechner Brothers, Northeast Asphalt, and MCC. It is the staff recommendation to accept the bids from Kartechner Brothers, and Northeast Asphalt as MCC did not bid the Prep and Paving crew's portion of the bid spec. The Department would then select from the remaining two vendors which one would work best for their specific project. Committee discussion followed.

	<u>Kartechner Brothers</u>		<u>MCC</u>		<u>Northeast Asphalt</u>	
					<u>AGGRECON PLANT</u>	
5LT 58-28S	44.70		49.90		NA	
4LT 58-28S	41.95		47.90		45.90	
3LT 58-28S	39.10		45.20		43.95	
	<u>HOURLY</u>	<u>MOBILIZATION</u>	<u>HOURLY LABOR</u>	<u>MOBILIZATION</u>	<u>HOURLY LABOR</u>	<u>MOBILIZATION</u>
8' ROTOMILL/ CLEAN UP CREW	895.00	600.00	NA	NA	980.00	610.00
1'MILL/NO CLEANUP/(SKID STEER MOUNT	300.00	235.00	NA	NA	350.00	275.00
1' MILL W/CONVEYOR	NA	NA	NA	NA	350.00	275.00
8' RECLAIMER (NO ROLLER)	425.00	350.00	465.00	800.00	535.00	370.00
950 HP					535.00	370.00
766 HP					475.00	370.00
8' RECLAIMER W/ROLLER	610.00	700.00	560.00	1,150.00	735.00	735.00
950 HP					735.00	735.00
766 HP					675.00	735.00
QUAD AXLE	100.00		115.00		102.00	
Grading Crew	780.00					
MAINLINE PAVING - RURAL(TON)	5.85		NA		5.10	
WEDGING(TON)	11.50		NA		13.15	
INTERSECTIONS(TON)	21.25		NA		26.95	
TACK COAT (GALLON)	3.50		NA		3.60	
MOBILIZATION	1,000.00				1,250.00	
						"=NA"

Moved by Supervisor Barribeau, seconded by Supervisor Mueller to accept the bids as per staff recommendation for the purchase of 2021 Hot Mix Asphalt. Motion carried unanimously.

Report of Highway Department:

A. Highway Commissioner Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

These minutes HAVE BEEN approved by the Highway Committee

**B. WCHA Update:**

- Commissioner Glaeser informed the Committee that the January Highway Conference has been cancelled. WCHA is planning a large conference in early June.
- Commissioner Glaeser also informed the Committee that the WCHA is looking to hire a Deputy Director and an Administrative Assistant in 2021.
- The WCHA is currently working with the WiDOT to possibly restructure some of their existing Aid programs like Local Bridge Aid, and Local Road Improvement program etc...

**C. COVID 19 Update:**

- Commissioner Glaeser informed the Committee that our department currently has one employee out with having had close contact to someone who tested positive. This is the 4<sup>th</sup> employee out due to close contact. The department has had 9 employees that have tested positive to COVID-19 over the last year.

**D. Budget Update:**

- Commissioner Glaeser informed the Committee that the department would like to substitute a vibratory Roller in place of the excavator breaker as originally budgeted. The dollars will remain the same only the item purchased will change.

**Set Next Meeting Date:**

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, February 10, 2021 at 8:30 a.m. via WebEx.

**Adjournment:**

Highway Committee Chair Draheim adjourned the meeting at 9:05 a.m.



Recording Secretary

Michelle Maas, Highway Department Office Manager