

**MINUTES OF THE  
CHILDREN WITH DISABILITIES EDUCATION BOARD MEETING**

Thursday, January 12, 2023

1:00 p.m.

**1. Meeting Announcement and Posting**

The Children with Disabilities Education Board Meeting was called to order at 1:00 p.m. The meeting was properly announced and posted.

**2. Roll Call**

**Members in attendance:** Chair Ken Irwin, Mary Schwalenberg, Sherlyn Kees, Tom Jones (by phone).

**Members absent:** Calumet County Board Supervisor Simeon Johnston

**Also in attendance:** Joanne Metzen, Director of Special Education; Alice Connors, Calumet County Board Chair; Todd Romenesko, County Administrator; Stacy Hooper, Program Assistant (by phone); Rachel Peters, Calumet County Transition Coordinator

**3. Pledge of Allegiance**

The Pledge of Allegiance was recited.

**4. Approval of Agenda**

**Moved** by Ken Irwin and seconded by Mary Schwalenberg to approve the agenda. Motion carried unanimously.

**5. Approval of Minutes**

**Moved** by Ken Irwin and seconded by Mary Schwalenberg to approve the minutes of the Oct. 31, 2022 meeting. Motion carried unanimously.

**6. Public Participation**

None.

**7. Introductions**

Meeting participants introduced themselves to the group.

**8. Report of Committee Members**

None.

**9. Communications**

None.

**10. Items for Action or Discussion:**

**A. Welcome to Stacy Hooper, Program Assistant**

Joanne Metzen introduced Stacy to the group

**B. Rachel Peters, Calumet County Transition Coordinator, will present information about her role**

Rachel Peters discussed the many duties/projects that she is currently involved in:

- Provides professional development for Chilton schools
- Involved in The Business Education Network to connect students and employers

These minutes HAVE BEEN Approved by the Calumet County Children with Disabilities Education Board

- Post Secondary Education-Arranging tours for students at NWTC, UWGB as well as assisting with filling out FAFSA
- Transition Fair for School students with IEP's and 504 plans was discussed (handout attached)
- Rachel's success is measured by the surveys that are mailed out to graduates one year after graduation to check in and see how the student is doing based on the goals they have set for themselves

#### **11. CESA 7 Administrator's Report**

- [Joanne Metzen](#) discussed her learning process in her new role and is looking forward to the Directors meeting on January 16th
- [Joanne Metzen](#) spoke about a letter that the Green Bay School district put together to send out to all Healthcare facilities about Special Education Students that are interested in the industry.
- Is CCDEB interested in doing this as well?

#### **12. Set Next Meeting Date, If Necessary**

Next meeting date and time was not set up. [Stacy Hooper](#) will send out a doodle to find a date that will work for most.

#### **13. Closed Session**

At 1:35pm p.m., **moved** by Mary Schwalenberg and seconded by Ken Irwin to go into closed session according to § 19.85(1)(e) Wis. Stats. for conducting other specified public business, whenever competitive or bargaining reasons require a closed session, for discussion regarding education contracts. Motion carried unanimously.

#### **14. Adjournment**

The meeting was adjourned at 2:45 pm.

Stacy Hooper, Recording Secretary