

Calumet County Highway Committee Meeting Minutes
January 11, 2023

The meeting was called to order by Highway Committee Vice - Chair Scott Handschke at 8:30 a.m.

Members present were: Supervisors Joseph Mueller, Ronald Dietrich, Scott Handschke, and Ty Stuckmann via phone.

Others Present were: Highway Commissioner, Brian Glaeser; Highway Shop Superintendent, Mike Gaskell; Highway Office Assistant, Lexie Lau; and Business Development Specialist from Ayres, Paula Vandehey.

The pledge of allegiance was recited.

Moved by Supervisor Mueller, seconded by Supervisor Dietrich to approve the agenda. Motion carried unanimously.

Moved by Supervisor Ron Dietrich, seconded by Supervisor Joseph Mueller to approve the minutes from the November 16, 2022 Highway Committee Meeting. Motion carried unanimously.

Public Participation:

Paula Vandehey, of Ayres, gave the Committee a report on completed and upcoming projects that Ayres has worked on with Calumet County. Ayres has been selected to work on the design of CTH X, which is a joint project between Calumet County and the City of New Holstein. Ayres has also been selected to assist with the design of local bridge aid projects.

Report of Committee Members:

Supervisor Mueller informed the Committee of an informational meeting on January 18th at 4:00pm. This meeting will discuss the resurfacing project on State Highway 55 north of Sherwood and going to Hillcrest Rd in Kaukauna.

Communications:

The department has received its final notice that it's 2023 GTA amount will be \$1,457,778.22.

Items for Action or Discussion:

- A. Review/Approve Specification and Assign Date Bids will be Due and Opened for the Construction Contractor to Build a New 4000 Ton Salt Shed Structure:** Commissioner Glaeser explained that the department is looking to hire a Construction Contractor to Build a new 4000 Ton Salt Shed Facility. Work will begin on or before April 1, 2023. Committee discussion followed. **Moved** by Supervisor Mueller, seconded by Supervisor Dietrich to approve the Specification as presented by staff and to advertise it on the County Website, the Appleton Post Crescent and in the Tri-County News for the weeks of January 19, 2023, and January 26, 2023. Bids will be due on Friday, February 10, 2023, at 9:00 am. Bids will be opened and read on Friday, February 10, 2023, at 10:00 am. Bids results will be reviewed and awarded pending Highway Committee approval on Wednesday, February 15, 2023. Motion carried unanimously.
- B. Review and Amend Manure Policy:** Commissioner Glaeser recommended approval of the amended Manure Policy. The amendment removes the cost of the permit fee from the Policy. Committee

These minutes HAVE BEEN approved by the Highway Committee

discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Mueller to approve the amendment of the Manure Policy as presented by staff. Motion carried unanimously.

C. 2023 CIP Updates: Commissioner Glaeser explained to the Committee the following changes that were made to the 2023 Capital Improvement Program (CIP) projects. The CTH Y project in the City of Chilton has been moved back to 2024 due to the City of Chilton estimating that the utility upgrades will take much of the year to complete. Commissioner Glaeser informed the Committee that the CTH T pulverize, and pave project has been moved up which will make it possible to complete the entire project in 2023. Traffic Signal improvements on CTH KK, a joint project with the City of Appleton and Outagamie County, has been added to the CIP.

Report of Highway Department:

A. Highway Commissioners Report:

- Commissioner Glaeser provided the committee with a handout of recent activities of the department and staff.

B. WCHA Update:

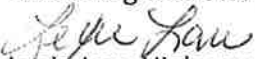
- Commissioner Glaeser informed the Committee that a new Executive Director has been named. Patrick Vander Sanden, former WIDOT employee will be taking over for outgoing Director Dan Fedderly.

Set Next Meeting Date:

The next meeting of the Highway Committee is tentatively scheduled for Wednesday, February 15, 2023, at 8:30 a.m. at the Calumet County Highway Dept. at 241 E. Chestnut Street, Chilton WI 53014.

Adjournment: Being that there is no further business Highway Committee Vice - Chair Handschke adjourned the meeting at 9:45 a.m.

Recording Secretary



Lexie Lau, Highway Department Office Assistant