1. **Meeting Announcement and Posting**
   The meeting was properly announced and posted. Chair Hofberger called the meeting to order at 1:00 p.m.

2. **Roll Call**
   Committee Members Present: Hofberger, Hartl, Gentz, Laughrin, LaShay and Shiplett
   Staff Members Present for All or Part of the Meeting: Reali and Santry

3. **Pledge of Allegiance**
   The Pledge of Allegiance was recited by all.

4. **Approval of Agenda**
   Motion by Laughrin and second by Gentz to approve the agenda. Motion carried unanimously.

5. **Approval of Minutes from December 4, 2019 Committee Meeting**
   Motion by Hartl and second by Laughrin to approve the minutes from the December 4, 2019 Committee Meeting. Motion carried unanimously.

6. **Public Participation (if requested by Committee Chair)**
   None

7. **Committee Members Reports of Official Meetings Attended in the Last Month**
   None

8. **Agency and Association Reports**
   - **NRCS Report; If in attendance**
     None
   - **FSA Report; If in attendance**
     None
   - **UW Extension; If in attendance**
     None

9. **Communications**
   - **DATCP Report; January 2020**
     Reali gave an overview of items listed in the report.
10. Items for Action or Discussion
   - AIS Coordinator Cooperative Agreement with Fox/Wolf Watershed Alliance (FWWA)
     - Review and approve participation in Surface Waters Grant Program and Cooperative Agreement with FWWA
       Reali and Santry gave an overview of the Surface Waters Grant program for AIS and the changes that have been made to the program. Counties will now get an annual allocation for the program but will be re-allocating those dollars to FWWA to continue their work with AIS in the region. Discussion followed.

       Motion by Hartl and second by Gentz to approve participation in the Surface Waters Grant Program. Motion carried unanimously.

       Motion by Hartl and second by LaShay to approve the AIS Coordinator Cooperative Agreement. Motion carried unanimously.

   - Overview of Cal-Man Lakes Watershed Plan
     Santry gave an overview of the watershed plan outlining current conditions in the watershed and goals for the plan. Discussion followed.

   - Resolution Authorizing a Lake Protection Grant Application for the Cal-Man Lakes Watershed
     Motion by Laughrin and second by LaShay to approve and move the resolution to the full County Board for final approval. Motion carried unanimously.

   - Discussion on protocol for response to manure spills.
     Reali gave an overview of standard protocols for manure spill response and discussed some of the roles in that response. A DRAFT protocol was distributed to the Committee members in their packets. Discussion followed. Reali will be working with staff from Land and Water, Emergency Management and Human Health to update the protocol and outline a strategy for notification of spills.

11. Report of Department
   - Staff Reports
     Reali distributed a handout to committee members. He reported on the projects each staff member is working on.

12. Upcoming Events/Past Events
   - Lake Winnebago Land and Water Conservation Association; January 24; Oshkosh
     The following committee members are attending: Laughrin, Hofberger, Gentz and Hartl. Reali is the only staff attending. Motion by Gentz and second by Hartl to approve attendance for the meeting. Motion carried unanimously.

   - WI Land and Water Annual Conference; March 4-6; Green Bay
     Motion by Gentz and second by Hartl to approve attendance with hotel of Committee members prefer to stay. Motion carried unanimously.

13. Consider Specific Items for Next Meeting Agenda
    Continue review of manure spills protocol.

14. Next Meeting Date
    - Thursday, February 6, 2020; 1 p.m.
      The next meeting will be moved to Thursday, February 6, 2020 at 1 p.m. due to a conflict on February 5.
15. Adjourn
Hofberger adjourned the meeting. Meeting adjourned at 3:19 p.m.

Respectfully submitted
Anthony Reali, Recording Secretary