

**Calumet County Highway Committee Meeting Minutes  
May 8, 2019**

The meeting was called to order by Highway Committee Chair Kenneth Draheim at 8:30 a.m.

Members present were: Supervisors Kenneth Draheim, Joseph Mueller, Ron Dietrich, Bill Barribeau, and Matthew Budde.

Others Present were: Calumet County Administrator, Todd Romenesko; County Board Chair, Alice Connors; Highway Commissioner, Brian Glaeser; Highway Office Manager, Michelle Maas; City of Chilton Mayor, Rick Jaeckels; City of Chilton DPW Director, Todd Schwarz; and Engineer from EMCS, Michael Radtke.

The pledge of allegiance was recited.

**Moved** by Supervisor Barribeau, seconded by Supervisor Budde to approve the agenda. Motion carried unanimously.

**Moved** by Supervisor Budde, seconded by Supervisor Mueller to approve the minutes from the April 17, 2019 Highway Committee Meeting. Motion carried unanimously.

**Public Participation:**

None

**Report of Committee Members:**

None

**Communications:**

None

**Items for Action or Discussion:**

- A. **CTH F Discussion:** County Administrator, Todd Romenesko provided a handout to the Committee members that outlines all the items in the County Cost Sharing Policy. The numbers provided are just examples. The increased percentages are also an example if there were to be a Jurisdictional transfer of a Road. Discussion followed.

**9:15 a.m. Todd Schwarz left meeting.**

- B. **Draft Resolution to the County Board Authorizing the Chilton Chamber of Commerce to Hold the Chilton Crafty Apple Fest on the Calumet County Highway Department Grounds to Serve Alcohol (Beer) on those same grounds from 9 A.M. to 4 P.M. on Saturday, September 7, 2019. (Attachment 1):** The Chilton Chamber of Commerce has once again requested the use of the Calumet County Highway Department Grounds to hold its annual Crafty Apple Fest on Saturday, September 7, 2019 from 9 A.M. to 4 P.M.. They are also requesting permission to serve Alcohol (Beer) on the grounds. Committee Discussion followed. **Moved** by Supervisor Dietrich, seconded by Supervisor Barribeau to Approve the Resolution and send it to the County Board for approval, to allow the Chilton Chamber of Commerce to Hold the Chilton Crafty Apple Fest on the Calumet County Highway Department Grounds and be allowed to serve Alcohol (Beer) on those same grounds from 9 A.M. to 4 P.M. on Saturday, September 7, 2019. **Moved** by Supervisor Budde, seconded by Supervisor Dietrich to Amend the Resolution to remove the word (beer) from the last from the last two paragraphs and replace the word serve with possess and consume. Motion to amend the resolution as discussed carried unanimously. The original motion to forward to the County Board {as Amended} carried unanimously.

**9:20 a.m. Mayor Jaeckels left meeting.**

- C. **Draft Joint Resolution by the Administrative Services Committee and the Highway Committee to the County Board to Amend the 2019 Budget for the Construction of the County Trunk Highway "LP" Project. (Attachment 2):** The County Trunk Highway "LP" project was let in November 2018. At that time the Project bids came in 17.1% over the Engineer's estimate. It has been determined that there will be sufficient funds available in the County's Sales Tax Fund to absorb the project cost increase. Committee Discussion followed. **Moved** by Supervisor Budde, seconded by Supervisor Barribeau to forward to the County Board upon the Approval from the Administrative Services Committee, which would direct the Finance Director to move the Funds as outlined in the Resolution. Motion carried unanimously.
- D. **Draft Resolution Amending the 2019 Budget for the Elimination of the County Trunk Highway "N" Project and the Reconstruction of County Trunk Highway "E" Project:** Due to Project Design delays with the CTH "N" project, the reconstruction of the road is being delayed until 2020. Highway Commissioner Glaeser has requested the funds allocated for the CTH "N" project be used to complete the Resurfacing project on CTH "E", which was originally in the CIP for 2020. Committee Discussion followed. **Moved** by Supervisor Budde, and seconded by Supervisor Barribeau to approve the Joint Resolution and forward it to the Administrative Services Committee for approval, with final approval to the full County Board. This would Authorize the Finance Director to move the funds from the CTH "N" project to the Resurfacing Project on CTH "E" as requested. Motion carried unanimously.

**Report of Highway Department:**

**A. Updates 5 Year CIP:**

- Commissioner Glaeser went over the revisions made to the 5 Year CIP report.

**B. STP- Urban CTH LP Update:**

- Commissioner Glaeser informed the Committee that the project is progressing and is currently in "Phase II".

**C. STP-Rural CTH X Update:**

- Commissioner Glaeser informed the Committee that the CTH X project is slated to begin June 1, 2019, with an estimated completion date by mid-July.

**D. Federal Local Bridge Project Weeks Road Bridge Update:**

- Commissioner Glaeser informed the Committee that Pheifer Brothers Construction has been awarded the contract, and Patrick Engineering will be overseeing the project.

**E. Highway Commissioner Report:**

- Commissioner Glaeser provided to the Committee a handout of recent staff activities.

**F. WCHA Updates:**

- Commissioner Glaeser reminded the Committee about the upcoming conference June 3-5, 2019.

**Set Next Meeting Date:**

The next meeting of the Highway Committee is tentatively scheduled for Tuesday, May 21, 2019 at 6:00 p.m. at the Calumet County Courthouse, Rm 017, 206 Court St., Chilton WI 53014.

**Adjournment:** **Moved** by Supervisor Barribeau, seconded by Supervisor Mueller to adjourn the meeting at 9:50 a.m. to Tuesday, May 21, 2019 if needed. Motion carried unanimously. There being no further business the meeting was adjourned.

*Michelle Maas*

Recording Secretary  
Michelle Maas, Highway Department Office Manager

These minutes HAVE BEEN approved by the Highway Committee