

PROTECTION OF PERSONS & PROPERTY COMMITTEE

MINUTES OF MEETING

May 7, 2019

The Calumet County Protection of Persons and Property (PPP) Committee meeting was called to order by Chairperson Pete Stier on May 7, 2019 at 8:30 a.m.

Members Present: Supervisors Pete Stier, Joe Mueller, Alice Connors, James Stecker, and Marilyn Schuh

Staff Present: Sheriff Mark Wiegert, Chief Deputy Brett Bowe, County Administrator Todd Romenesko, Emergency Management Coordinator Bernie Sorenson, Clerk of Courts Connie Daun, Facilities Director Adam Hernke, Corporation Counsel Kimberly Tenerelli, Finance Director Dan DeBonis, and Chief Deputy Medical Examiner Regina Behnke=

Others Present: Ed Byrne, The Brillion News

A motion was made Connors, seconded by Mueller, to approve the Agenda for the May 7, 2019 meeting and the Minutes of the March 6, 2019 meeting. Motion carried unanimously.

Public Participation: None

Report of Committee Members: None

Communications: None

Items for Action or Discussion:

1. Review and Approve Position Description for Chief Deputy/Jail Administrator. The addition of jail administrator was added to the chief deputy duties. After a review of the position description for chief deputy, a motion was made by Connors, seconded by Stecker, to approve the position description and it be moved to the Administrative Services Committee. Motion carried unanimously.

2. Discuss and Recommend Final Design of Jail Building, Interior Square Footage, and General Layout and Exterior Concept. A Jail Project Facilitated Discussion, dated 06/27/18, handout was presented, which was updated as of May 1, 2019. The updates are as follows:

- Public information meetings have been held on two separate evenings wherein the public was able to take along Question and Answer documents and view poster boards of the preliminary design. There has also been radio coverage and newspaper articles.
- The District Court has received and is reviewing the plans that impact the courts and court personnel and needs to approve them.
- The timeline for the jail project.
- Staffing. For the correctional staff, it was recommended to continue with 8 hour shifts with three additional full-time correctional officers, with an estimated cost of \$226,600. There will also be an increase to maintenance and janitorial staff, with an estimated cost of \$149,000.
- The cost per square foot is approximately \$298 per square foot.
- The estimated operating expense for the new facility is \$186,300. The total increase in staffing and operations for the new facility is approximately \$562,000. This estimate does not include an increase in the health services budget or the food budget for the jail.
- The third floor remodel project is not included in the guaranteed maximum pricing.

A handout was given of the exterior design of the building and floor plans, which were discussed and reviewed. Of note, were the plans for court security and changes in the west entrance.

Upon completion of the discussion, Mueller made a motion, seconded by Stecker, to approve the interior and exterior design of the jail building project. Motion carried unanimously.

3. Discuss and Approve Resolution for Construction of County Jail Building and Courthouse. The Resolution Amending the 2019 Budget for the Construction of a New County Jail Facility and Renovation of the County Courthouse was brought forth. The Resolution includes a guaranteed maximum price for the design of the jail facility and cost estimate for the courthouse third floor remodeling. The Resolution is to amend the 2019 Capital Projects budget to include \$35,000,000 for the construction of a new jail facility,

securing of the courts and remodeling of the third floor of the courthouse and that financing for these projects be provided through the issuance of general obligation debt and county sales tax proceeds. A motion was made by Mueller, seconded by Stecker, to approve the Resolution. Motion carried unanimously.

The next meeting is scheduled for June 5, 2019 at 8:30 a.m., or as needed.

A motion was made by Connors, seconded by Mueller, to adjourn the meeting at 9:32 a.m. Motion carried unanimously.

Unapproved minutes.

Calumet Co. Sheriff's Office
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