

CALUMET COUNTY DEPARTMENT OF HEALTH AND HUMAN SERVICES
BOARD MEETING
March 11, 2019

Board/Committee Members Present: Dietrich, Gentz, Hartl, Irwin, Schreiner, Schwalenberg, Stecker
Board/Committee Members Excused: Rink
Board/Committee Absent: Weinberger
Staff: Behnke, Brenner, Kolbe, Mallmann, Propson, Romenesko
Guests: Connors

1. CALL TO ORDER: Meeting was called to order at 8:31 a.m. by Chairperson Schwalenberg.
2. ROLL CALL AND QUORUM: It was determined the meeting was properly announced and a quorum was present.
3. PLEDGE OF ALLEGIANCE: Schwalenberg asked all present to join her in repeating the Pledge of Allegiance to the Flag.
4. APPROVAL OF AGENDA: Motion by Gentz, seconded by Hartl to approve the March 11, 2019 agenda. MOTION CARRIED UNANIMOUSLY.
5. APPROVAL OF MINUTES: Motion by Hartl, seconded by Stecker to approve the February 11, 2019 Health and Human Services Board Minutes. MOTION CARRIED UNANIMOUSLY.
6. PUBLIC PARTICIPATION: None.
7. REPORT OF COMMITTEE MEMBERS:
 - A. Meetings Attended:
 - i. Connors attended a meeting in Stevens Point regarding Opioids.
 - ii. Schwalenberg attended the Wisconsin Association of Local Health Departments and Boards (WAHLDAB) Board meeting.
 - B. Upcoming Events:
 - i. Wisconsin Association of Local Health Departments and Boards (WALHDAB) Northeast Regional Meeting, March 14, 2019, 9:30 a.m. – 2:00 p.m. at Liberty Hall in Kimberly, WI.
 - ii. Wisconsin County Human Services Association (WCHSA) 2019 Spring Conference, May 1-3, 2019, at the Osthoff in Elkhart Lake, WI.
 - iii. Wisconsin Association of Local Health Departments and Boards (WALHDAB) Conference, May 21-23, at the Wilderness Resort in Wisconsin Dells, WI.
 - iv. Wisconsin County Human Services Association (WCHSA) 2019 Fall Conference, December 4-5, 2019, at the Holiday Inn in Rothschild, WI.
8. COMMUNICATIONS – None
9. REPORT OF THE HEALTH AND HUMAN SERVICES DEPARTMENT:
 - A. Brenner provided staffing updates.
 - B. Brenner and Schwalenberg gave an overview of 2019-2021 State Biennial Budget Summary.
10. ITEMS FOR ACTION OR DISCUSSION:
 - A. Propson presented the Quality Assurance and Performance Improvement (QAPI) report and plan for Home Health Care. Motion by Hartl, seconded by Irwin to approve the Home Health Care

Performance Improvement Plan for 2019 with a focus on reducing how often our patients visit the emergency room. MOTION CARRIED UNANIMOUSLY.

- B. Kolbe presented the Quality Assurance and Performance Improvement (QAPI) report and plan for Hospice. Motion by Hartl, seconded by Schreiner to approve the Hospice Performance Improvement Plan for 2019 with a continued focus on falls prevention and adding a focus on the new Consumer Assessment of Healthcare Providers and System (CAHPS) review for hospice. MOTION CARRIED UNANIMOUSLY.
- C. Romenesko presented the Home Health Care/Hospice Supervisor job description with updates. Motion by Dietrich, seconded by Hartl to approve the updated job description as presented and request that it be moved to Administrative Services Committee for review and approval.

11. The next Health and Human Services Board meeting is scheduled for April 8, 2019 at 8:30 a.m.

12. ADJOURNMENT: Motion to adjourn the meeting at 10:35 a.m. by Hartl, seconded by Irwin. MOTION CARRIED UNANIMOUSLY.

Respectfully submitted,

Bonnie Mallmann
Recording Secretary

- This was declared a \$60 meeting.
- These are APPROVED minutes.