

May 6, 2019

**HIGHWAY COMMITTEE MEETING
AGENDA - AMENDED**

DATE: Wednesday, May 8, 2019
TIME: 8:30 a.m.
PLACE: **Calumet County Highway Department 241 E. Chestnut St. Chilton WI 53014**

1. Meeting Announcement and Posting.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Approval of minutes of April 17, 2019 Highway Meetings.
6. Public Participation (if requested by the Committee Chair).
7. Report of Committee Members.
 - A. Reports of Official Meetings held in the Prior Month.
 - B. Upcoming Events.
8. Communications.
9. Items for Discussion and Action.
 - A. CTH F Discussion.
 - B. Draft Resolution to the County Board Authorizing the Chilton Chamber of Commerce to Hold the Chilton Crafty Apple Fest on Calumet County Highway Department Grounds to Serve Alcohol (Beer) on those same grounds from 9 A.M. TO 4 P.M. on Saturday, September 7, 2019. (Attachment 1)
 - C. **Draft** Joint Resolution by the Administrative Services Committee and the Highway Committee to the County Board to Amend the 2019 Budget for the Construction of County Trunk Highway "LP" Project. (Attachment 2)
 - D. **Draft** Joint Resolution by the Administrative Services Committee and the Highway Committee to the County Board to Amend the 2019 Budget for the Elimination of the County Trunk Highway "N" Project And the Addition of the Reconstruction of the County Trunk Highway "E" Project. (Attachment 3)
10. Report of Department
 - A. Updates 5 Year CIP.
 - B. STP-Urban CTH LP Update.
 - C. STP-Rural CTH X Update.
 - D. Federal Local Bridge Project Weeks Road Bridge Update
 - E. Highway Commissioner Report.
 - F. WCHA Update.
11. Set next meeting date. Tentative Regular Meeting Scheduled for Wednesday, June 12, 2019 at 8:30 a.m.
12. Adjournment

So as not to disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation should contact the Highway Commissioner's Office at 920-849-1434 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.



This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While the majority of the County Board members or the majority of any given County Board Committee may be present, only the above committee will take official action based on the agenda above.

RESOLUTION 2019-XX

RESOLUTION AUTHORIZING THE CHILTON CHAMBER OF COMMERCE TO HOLD THE CHILTON CRAFTY APPLE FEST ON THE CALUMET COUNTY HIGHWAY DEPARTMENT GROUNDS TO SERVE ALCOHOL (BEER) ON THOSE SAME GROUNDS FROM 9 A.M. TO 4 P.M. ON SATURDAY, SEPTEMBER 7, 2019

Motion:	Adopted: <input type="checkbox"/>
1 st _____	Lost: <input type="checkbox"/>
2 nd _____	Tabled: <input type="checkbox"/>
Yes: _____ No: _____	Absent: _____
Number of votes required:	
<input checked="" type="checkbox"/> Majority	<input type="checkbox"/> Two-thirds
Reviewed by: _____	Kimberly Tenerelli Corp Counsel

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, The Chilton Crafty Apple Fest is a one-day festival promoting tourism, community and economic development; and

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WHEREAS, The Chilton Crafty Apple Fest attracts more than 5,000 people, many from outside the community and Calumet County; and

WHEREAS, The festival generates more than \$250,000 in tourist spending in Chilton; and

WHEREAS, Calumet County's goal is to promote tourism, community and economic development within its communities; and

WHEREAS, The Chilton Crafty Apple Fest is held on the Calumet County Highway Department grounds and the adjacent two city streets in the City of Chilton; and

WHEREAS, Sec. 2-3(d) of the Calumet County Code of Ordinances provides that the County Board may allow the sale, possession and consumption of alcohol on county-owned property for special events; and

WHEREAS, The Chilton Chamber of Commerce requests the County Board allow alcohol (beer) to be served on the Calumet County Highway Department grounds during the Chilton Crafty Apple Fest.

NOW, THEREFORE, BE IT RESOLVED That the Calumet County Board of Supervisors hereby allows the Chilton Chamber of Commerce to serve alcohol (beer) for public consumption on the Calumet County Highway Department grounds in Chilton, at the Chilton Crafty Apple Fest, from 9 a.m. to 4 p.m. on Saturday, September 7, 2019.

Dated this 21st day of May 2019.

INTRODUCED BY THE HIGHWAY COMMITTEE

Kenneth Draheim

Joseph Mueller

Ronald Dietrich

Bill Barribeau

Matthew Budde

COUNTERSIGNED BY

Alice Connors, County Board Chair

RESOLUTION 2019-xx

RESOLUTION AMENDING THE 2019 BUDGET FOR THE CONSTRUCTION OF COUNTY TRUNK HIGHWAY "LP" PROJECT

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Calumet County has received \$4,497,768 in federal funding for the reconstruction of CTH LP awarded in the year 2014, of which the local share was estimated to cost \$1,164,379; and

WHEREAS, Calumet County negotiated and entered into jurisdiction transfer agreements in the year 2014 with the Village of Harrison and the City of Menasha, whereby upon the reconstruction of CTH LP the County would transfer ownership of the road to the village and city; and

WHEREAS, The State of Wisconsin requested Calumet County to defer reconstruction of CTH LP until the year 2019, in that it would provide better traffic flow as the reconstruction of Oneida Street project and WIS 441 project were scheduled to occur at the same time; and

WHEREAS, The letting of bids for the project occurred on November 13, 2018 with construction to begin in April of 2019 and the County being notified by the State of Wisconsin that the bids were 17.1% over the engineer's estimate. The County's share of the project would increase by \$881,893 and the federal share of the project would increase by \$55,660; and

WHEREAS, the County Administrator, in consultation with the Chairman of the County Board and the Highway Committee, executed the bid award contract within the 30 day requirement imposed by the State of Wisconsin bid documents; and

WHEREAS, the Finance Director has determine that there will be sufficient funds available within the County Sales Tax fund to absorb this project cost increase within the 2019 budget.

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Calumet County herein assembled that the following budget amendments be made:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
Increase:		
County Sales Tax Fund		
603-0000	County Sales Tax Revenue	\$ 881,893.
0220-546-0880	Highway CTH LP Project	881,893.
Increase:		
Highway Operations Fund		
647-0000	County Trunk Highway Revenue	881,893.
776-0390	CTH LP Operating Expense	881,893.

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by:	Kimberly Tenerelli	Corp Counsel

	YES	NO	A
1 BARRIBEAU			
2 BUDDE			
3 CONNORS			
4 DEITER			
5 DIETRICH			
6 DRAHEIM			
7 GENTZ			
8 HARTL			
9 HOFBERGER			
10 KARTH			
11 KLECKNER			
12 LA SHAY			
13 LAUGHRIN			
14 MUELLER			
15 SCHUH			
16 SCHWALENBERG			
17 STECKER			
18 STIER			
19 STILLMAN			
20 STOFFEL			
21 WEINBERGER			

Dated this 21st day of May 2019.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

Merlin Gentz

Ronald Dietrich

Bill Barribeau

Patrick Laughrin

Pete Stier

Mary Schwalenberg

Tom Stoffel

AND THE HIGHWAY COMMITTEE

Kenneth Draheim

Attachment 2

Joseph Mueller

Ronald Dietrich

Bill Barribeau

Matthew Budde

COUNTERSIGNED BY

Alice Connors, County Board Chair

RESOLUTION 2019-xx

RESOLUTION AMENDING THE 2019 BUDGET FOR THE ELIMINATION OF COUNTY TRUNK HIGHWAY “N” PROJECT AND THE RECONSTRUCTION OF COUNTY TRUNK HIGHWAY “E” PROJECT

To the Honorable Chair and Board of Supervisors of Calumet County, Wisconsin:

WHEREAS, Calumet County’s 2019 budget included \$505,908 for the resurfacing of County Trunk Highway (CTH) N with funding provided by County sales tax; and

WHEREAS, The pedestrian design for CTH N has been delayed and reconstruction of the road isn’t anticipated until the year 2020; and

WHEREAS, The 2020 capital improvement projects (CIP) included the reconstruction of a portion of CTH E with additional financing from the State of Wisconsin – County Highway Improvement Program (CHIP); and

WHEREAS, The State of Wisconsin is willing to amend their CHIP financing of the CTH E project to begin in the year 2019; and

WHEREAS, the Highway Committee and the Administrative Services Committee have reviewed and approved the request of the Highway Commissioner, to cancel the CTH N project in the 2019 budget and move the CTH E project from the 2020 budget CIP into the 2019 budget.

NOW, THEREFORE, BE IT RESOLVED By the Board of Supervisors of Calumet County herein assembled that the following budget amendments be made:

<u>Account</u>	<u>Account Name</u>	<u>Amount</u>
County Sales Tax Fund:		
0220-546-0880	Highway CTH N Project (Expense)	\$(505,908.)
0220-546-0880	Highway CTH E Project (Expense)	505,908.
Highway Operations Fund:		
647-0000	State CHIP Projects (Revenue)	\$122,420.
761-0390	CTH Hot Mix (Expense)	122,420.

Dated this 21st day of May 2019.

INTRODUCED BY THE ADMINISTRATIVE SERVICES COMMITTEE

Merlin Gentz

Motion:	Adopted:	<input type="checkbox"/>
1 st	Lost:	<input type="checkbox"/>
2 nd	Tabled:	<input type="checkbox"/>
Yes: <input type="checkbox"/>	No: <input type="checkbox"/>	Absent: <input type="checkbox"/>
Number of votes required:		
<input type="checkbox"/> Majority	<input checked="" type="checkbox"/> Two-thirds	
Reviewed by:	Kimberly Tenerelli	Corp Counsel

	YES	NO	A
1 BARRIBEAU			
2 BUDDÉ			
3 CONNORS			
4 DEITER			
5 DIETRICH			
6 DRAHEIM			
7 GENTZ			
8 HARTL			
9 HOFBERGER			
10 KARTH			
11 KLECKNER			
12 LA SHAY			
13 LAUGHRIN			
14 MUELLER			
15 SCHUH			
16 SCHWALENBERG			
17 STECKER			
18 STIER			
19 STILLMAN			
20 STOFFEL			
21 WEINBERGER			

Attachment 3

Ronald Dietrich

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AND THE HIGHWAY COMMITTEE

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Attachment 3

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Alice Connors, County Board Chair