

Highway Department

April 10, 2019

HIGHWAY COMMITTEE MEETING
AGENDA - **AMENDED**

DATE: Wednesday, April 17, 2019

TIME: 8:30 a.m.

PLACE: Calumet County Highway Department 241 E. Chestnut St. Chilton WI 53014

1. Meeting Announcement and Posting.
2. Roll Call.
3. Pledge of Allegiance.
4. Approval of Agenda.
5. Approval of minutes of March 20, 2019 Highway Meetings.
6. Public Participation (if requested by the Committee Chair).
7. Report of Committee Members.
 - A. Reports of Official Meetings held in the Prior Month.
 - B. Upcoming Events.
8. Communications.
9. Items for Discussion and Action.
 - A. Meet with WiDOT Northeast Region Representatives.
 - B. Draft Ordinance to Amend the Calumet Code of Ordinances Chapter 32, section 32-16 (Attachment 1).
 - C. Attendance at the Spring Northeast Region Commissioner and Committee Member Meeting Scheduled for **Tuesday May 21, 2019** being hosted by Marinette County.
 - D. Attendance at the Wisconsin County Highway Association Summer Road School Conference June 3-5, 2019.
10. Report of Department
 - A. Highway Commissioner Report.
 - B. WCHA Update.
11. Set next meeting date. Tentative Regular Meeting Scheduled for Wednesday, May 8, 2019 at 8:30 a.m.
12. Adjournment

So as not to disturb the meeting, all cell phones must be placed on vibrate and all calls taken outside the meeting room. Any person wishing to attend who, because of a disability, requires special accommodation should contact the Highway Commissioner's Office at 920-849-1434 at least 24 hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While the majority of the County Board members or the majority of any given County Board Committee may be present, only the above committee will take official action based on the agenda above.



ORDINANCE 2018-

**ORDINANCE TO AMEND THE CALUMET COUNTY CODE OF ORDINANCES
AMENDING CHAPTER 32, COUNTY TRUNK HIGHWAYS**

The Board of Supervisors of Calumet County, does hereby amend the Calumet County Code of Ordinances by amending Chapter 32, as follows:

1. Chapter 32, Article II. Access to County Trunks.

Sec. 32-16. Location, Design and Construction Requirements.

The location, design and construction of an entrance upon or departure from a County Trunk Highway shall be in accordance with the following policies and limits, which in no case shall be exceeded unless specific written authorization is obtained from the Commissioner. The Commissioner shall work to ensure that all access points are in compliance with this Section.

- A. A driveway shall have a maximum top width of twenty-four (24) feet for residential and a maximum driveway top width of thirty-five (35) feet for commercial, industrial and agricultural uses unless otherwise approved by the Commissioner. The entire driveway roadway shall be contained within the frontage along the highway of the property served unless otherwise approved by the Commissioner.
- B. All driveways shall be constructed so as to ingress and egress the County Trunk Highway at an angle of ninety (90) degrees to the County Trunk Highway, unless otherwise approved by the Commissioner.
- C. A driveway shall not provide direct ingress or egress to or from a County Trunk Highway intersection.
- D. All driveways shall be constructed of solid load bearing material. The top surface of the driveway shall consist of at least six inches of gravel upon the traveled portion.
- E. The surface of the driveway connecting with the highway section shall slope down and away from the highway shoulder a sufficient amount and distance to preclude ordinary surface water drainage flowing from the driveway area onto the highway roadbed.
- F. No concrete approaches or aprons shall be permitted within the highway right of way except in curb and gutter areas.
- G. Driveways shall not obstruct or impair drainage in highway side ditches or roadside areas. A culvert shall consist of any WiDOT approved material ~~a corrugated metal~~ culvert pipe with apron end walls. The Commissioner shall determine the culvert length. The culvert and apron end walls shall be installed by the property owner, subject to the approval of the Commissioner. Culverts shall be installed at least ten (10) feet from the owner's sideline, unless otherwise approved by the Commissioner.
- H. All driveways shall be constructed or reconstructed to have sloped sides, unless the streets have curb and gutter. Such construction shall be accomplished using

only soil materials. The side slopes of the driveway shall be sloped at no more than a length to height grade ratio of 4:1. All slopes shall be seeded or sodded by the property owner.

- I. The restricted area between successive driveways may be filled in or graded down only if the following requirements are fully complied with:
 - (1) The filling in or grading down shall be to grades approved by the Commissioner except where highway drainage is by means of curb and gutter, in which case water drainage of the area shall be directed away from the highway roadbed in a manner approved by the Commissioner.
 - (2) Culvert extensions under the restricted area shall be of like size and equivalent acceptable material as the driveway culvert. Intermediate manholes adequate for cleanout purposes may be required as deemed necessary by the Commissioner dependent upon the total culvert length.
- J. All driveways shall be at least 10 feet from a side or rear property line, unless the driveway is to be shared with the adjacent property owner(s). Shared driveways for residential access shall have a recorded cross easement.
- K. The Commissioner may impose any other construction requirements deemed necessary with regard to the construction of any access point. The Commissioner may, in accordance with generally accepted engineering practices require a specific design for the access point as it relates to sight distance, return radius, angle, profile, width, paved aprons or turning lanes, parking and internal circulation.

2. This amending ordinance shall take effect upon passage as provided by law.

INTRODUCED BY HIGHWAY COMMITTEE