

County Clerk

April 2, 2019

**ADMINISTRATIVE SERVICES COMMITTEE  
MEETING AGENDA**

DATE: Tuesday, April 9, 2019  
TIME: 8:30 a.m.  
PLACE: Calumet County Courthouse  
206 Court St., Chilton, WI 53014  
Room 017 (Enter West Entrance "B")

**AGENDA:**

1. Meeting Announcement and Posting
2. Roll Call
3. Pledge of Allegiance
4. Approval of Agenda
5. Approval of Minutes of the March 12, 2019 Meeting
6. Public Participation
7. Report of Committee Members
8. Communications

**9. REPORT OF DEPARTMENTS**

❖ **Department of Administration**

- A. Discussion and possible action on property for sale to the west of the courthouse<sup>1</sup>
- B. Hiring Update

❖ **Economic Development**

- A. Discussion and possible action on implementation of Calumet County's CDBG – CLOSE Program

❖ **Finance**

- A. Review and approve transfers to cover 2018 overdrawn accounts by less than 10% of their budget
- B. Review and approve a resolution to cover 2018 overdrawn accounts by more than 10% of their budget
- C. Review of the 2018 Continuing Appropriations approved under Resolution 2018-32
- D. Review the Investment Report(s)

<sup>1</sup> The Administrative Services Committee will meet in closed session under Wis. Stat. § 19.55(1)(e) to deliberate or negotiate the purchase of public properties, invest public funds, or conduct other specified public business, whenever competitive or bargaining reasons require a closed session. The Committee will reconvene in open session immediately following the closed session business item noted herein.

❖ **Treasurer**

- A. Update on 2014 and 2015 tax foreclosures

❖ **Information Technology Department**

- A. Network Applications (Village of Harrison / Internet)
- B. County Internet

10. **Next Meeting Date:** May 14, 2019 at 8:30 A.M.

11. Adjournment

Beth A. Hauser,  
Calumet County Clerk

**So as not to disturb the meeting, all cell phones must be placed on vibrate, and all calls taken outside the meeting room.**

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the County Clerk's Office at (920) 849-1458 at least twenty four (24) hours before the scheduled meeting time so appropriate arrangements can be made.

This is a public meeting. As such, all members or a majority of the members of the County Board may be in attendance. While a majority of the County Board members, or the majority of any given County Board Committee, may be present only the above committee will take official action based on the agenda.

